

YOUR QUICK GUIDE TO OUR COMMUNITY STANDARDS PROCESS

Go to HANDBOOK.WSU.EDU for more complete information about your rights and responsibilities, timelines, available resources, and possible sanctions.

1 AN INCIDENT HAS BEEN REPORTED AND YOU ARE LISTED AS POTENTIALLY VIOLATING OUR COMMUNITY STANDARDS.

We will send an email (to your WSU address) with the next steps, including your information session. Remember that until a decision is made at your hearing, you are assumed **not responsible** for the reported incident.

2 YOUR COMMUNITY STANDARDS PROCESS BEGINS.

These next steps may help you throughout the process:

- Attend an information session.
- Review your rights and responsibilities.
- Select an advisor. (*This is different from your academic or career advisor*)
- Request disability or medically related accommodations.
- Request a language interpreter.

3 PREPARING FOR AND ATTENDING YOUR HEARING.

You will get another email with your hearing date, time, and location. Your hearing will be with a **Conduct Officer** or the **Conduct Board**.

BEFORE YOUR HEARING

- Provide, gather, and review all of the information relevant to the reported incident.
- Request any changes that need to be submitted prior to your hearing. For example:
 - Requesting a new hearing date and time.
 - Requesting a different Conduct Officer or Conduct Board Member.
 - Challenging the jurisdiction of off-campus behavior.
- Invite your advisor to attend your hearing.

4 A DECISION IS MADE.

You will be notified of the decision at the end of the hearing or by email, within 10 calendar days of your hearing.

5 YOUR OPTION TO APPEAL.

You have 21 calendar days after receiving the decision to submit an appeal.

LET US HELP.

Find Community Standards support on your campus at communitystandards.wsu.edu



Center for

Community Standards

WASHINGTON STATE UNIVERSITY